

Remote Resources for AAH Team Members



Remote Collaboration

- There are many alternatives to meeting in person! Take a look below at some of the options available for you.
- The following slides in this document will provide an overview of the product with a link out to free Microsoft training guides that are easy and helpful in getting started with collaboration.

Microsoft
Teams

Yammer

One
Drive/Office
365

Microsoft Teams

With Microsoft Teams on your PC or mobile device, you can:

- Pull together a team.
- Use chat instead of email.
- Securely edit files at the same time.
- See likes, @mentions, and replies with just a single tap.
- Customize it by adding notes, web sites, and apps.

Instructor-led
Trainings

Quick Start
Tips: Get
Started FAST!

Yammer

With Yammer on your PC or mobile device, you can:

- Connect and engage across your organization.
- Tap into the knowledge of others.
- Search for experts, conversations, and files.
- Join groups to stay informed, connect with your community, and gather ideas.
- Participate in conversations across your network and add insights.

What is
Yammer?

Quick Start
Tips: Get
Started FAST!

One Drive & Office 365

OneDrive is a great way to store business-related files including decks, proposals, meeting notes, or more. It's a great alternative to storing files locally on your device and keeps your data accessible wherever you are working.

Office 365 is an integrated experience of apps and services from Microsoft that we use at AAH. Use Word, Excel, PowerPoint, and more wherever work takes you. Save files to OneDrive allowing access across devices and on the go.

Quick Start
Guide to One
Drive

Full
Collaboration
Guide

Office 365
Product Quick
Guides