Flowchart for Disclosure and Conflict of Interest Decision (COI)
(Figure B)

Disclosure Provided?

Yes

No- Proposed planners and faculty member cannot participate in educational activity.

Nothing to disclose- Evaluation of potential COI ends.

Conflict of interest disclosed. The Disclosure is submitted to the Activity Director/Reviewer and s/he review the options from the COI Form.

The Activity Director review process

Conclusion: No Resolution Required: Topic and presentation are not pertinent to the individual’s disclosed financial relationship(s) with commercial interest(s).

Conclusion: Peer Evaluation: The Activity Director or knowledgeable clinician reviewed the content.

Conclusion: Independent Content Validation: a) content is valid and aligned with the interests of the public; b) all recommendations involving clinical medicine are based on best available evidence; c) all scientific research referred to conforms to the generally accepted standards of experimental design, data collection, and analysis.

Conclusion: Altered control over content: a) Choose someone else to control that part of the content; b) Changed the content of the individual’s assignment; c) Limited content to a report without recommendations; d) Changed the focus of the CME activity; e) Limited sources for recommendations.

Conclusion: Elimination: Unable to resolve the conflict of interest. Individual eliminated from control of the content of the CME activity.

The COI Form is signed by the Activity Director/Reviewer

10/1/2016