Advocate Illinois Masonic Medical Center  
Diagnostic Radiology

Site Preceptor: Gleb Gorelick, M.D.  
Site Coordinator: Marilyn McLeod

Coordinator, Medical Student Affairs:  
Teresa Johnson  
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Reporting Time: 8:30AM  
Location: First Day – Report to Conference Room 1801 located in the Main Hospital Building, First Floor for your mandatory orientation, followed by Department Orientation. (Stop by the Reception Desk for directions). If your first day falls on a legal holiday, contact Teresa Johnson for new orientation date.

Radiology is a four-week elective offered to Affiliated and Non-Affiliated Medical Schools.  
• Students must be from a LCME or AOA medical school.

Rotation Description: 
The student will attend daily resident educational conferences. The student will select a topic, research it, and present it in a brief presentation at the end of the rotation. The student will receive a Diagnostic Radiology text to review during the rotation and will be tested on the contents at the end of the rotation. The student will observe on four different areas of Radiology.
• Interventional  
• ER  
• GI/Abdominal Imaging  
• Neuroradiology

Rotation Objectives:
• The student will know the basics of each section of Radiology.  
• The students will connect the anatomy they have learned with the images viewed by the Radiologist or resident.  
• The student will know how the department functions, with the technologists, Residents and Radiologists.  
• The student will perform reading assignments according to the cases the student has observed.  
• The student will demonstrate the ability to communicate knowledge to others at the end of rotation presentation.

Things to know:
• The Chief Resident will show you the department and take you to your first assigned Radiology section and resident.  
• You will receive a hospital ID on your first day. This MUST be worn above the waist and visible.  
• View mandatory Universal Protocol “Time out Video.” Video MUST be viewed before rotation start date. Students not complying with this protocol will not be allowed to continue their rotation.  
• You will receive a conference schedule  
• Locker is provided - bring a combination lock  
• Bring a clean, short student lab coat. Scrubs suit Policy must be followed. Student must comply with hospital attire regulations.  
• Scheduled absences must be approved by the Site Preceptor before beginning of rotation.  
• Any unplanned absences must be reported to the Student Coordinator 773 296-8057 and with the student’s medical school. As all unplanned absences must be reported to Medical Education, in the event of the Student Coordinator’s unavailability, call Maria Garcia at 773 296-5945 or Teresa Johnson at 773-296-3584.
Students do not take Night Call or come in on weekends.

Parking Instructions and Fees
If you decide to drive on your first day to AIMMC, we are requesting that you use the valet service available through the Main Hospital ramp.

• Parking will be free for this day ONLY - TO GET FREE PARKING, INFORM THE VALET ATTENDANT THAT YOU ARE A MEDICAL STUDENT.
• Once you receive your AIMMC Medical Student ID Badge, you will need to go to the parking office to receive a parking decal hang tag to place on your car. You will also be asked for the make/model and license plate number.
• Parking fee for Medical Students will be $40.00 a month or $20.00 Bi-Weekly with 24 hour access.
• Payment must be either Cash or Check. Please make checks or money orders payable to "Standard Parking".
• Payment is done at the Standard Parking Office, which is located on the first floor of the Wellington Parking Garage, attached to the main hospital (along the train tracks). Office hours are M-F 8:00am to 5:00pm.
• Students will be assigned to the Employee Garage (located south on Wellington Ave, east of the CTA tracks). Once this Garage becomes full, they will be redirected to park in our overflow surface lot (located on the corner of Wellington and Sheffield).
• Regular Parking Rates: 0-2 hours is $6.00; 2-4 hours $12.00; 4-6 hours is $14.00; and 6-24 hours is $18.00.

If you have further questions regarding parking, please contact the Parking Office at 773-296-5434.

Daily Reporting In and Out Instructions:
• There is a clip board on the cabinet across from the coordinator’s desk in Room L203A that has a Sign In/Sign Out sheet on it. Students must sign in daily under their name with their time in and time out. Only the resident on their service, the Chief Resident or their Attending Radiologist can release them for the day.
• Students are expected to sign in by 9:00 am and sign out when released.

Recommended Text:
Advocate Illinois Masonic Medical Center, Department of Radiology, Medical Student Rotation Text which is given to the student at orientation is required to be returned at the end of the rotation. This text is a compilation of various articles on various areas of Diagnostic Radiology.
• Students are not allowed to take books out of the department and are only to use them with the supervision of their senior resident.

On final day of rotation: A student clearance form is to be completed and returned to the Student Coordinator along with ID. The following is also required before completed performance evaluation is sent to the school. Failure to comply will require the student to return to complete Clearance procedure.
• The student will return the Radiology Textbook to the Coordinator and take exam
• The student will clear with the Coordinator that their School Performance Evaluation has been received and forward to the Preceptor for completion.
• Student must confirm to student coordinator that the padlock has been removed from locker in room G-415.
• The Student Clearance Form is to be completed and returned to the Site Student Coordinator along with ID badge, Textbook, and parking permit hang tag if applicable.

If Lost/damaged - replacement fees are: (Subject to change)
• ID Badge $10.00
• Textbook $30.00